



سری سوال: یک ۱

زمان آزمون (دقیقه): تستی: ۶۰ تشریحی: ۰

تعداد سوالات: تستی: ۳۰ تشریحی: ۰

عنوان درس: زبان تخصصی ۱

رشته تحصیلی/کد درس: مدیریت دولتی ۱۲۱۲۰۲۲ - ، مدیریت صنعتی ۱۲۱۲۰۳۳ - ، مدیریت بازرگانی ۱۲۱۲۱۶۶

1- He has evolved a new theory after many years of research. evolve means

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| 1. develop naturally and gradually | 2. forget |
| 3. complain in a bad- temper way | 4. reject |

2- He set up a committee to deal with the matter. set up means

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| 1. avoid | 2. refuse | 3. prepare | 4. belong |
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3- It is absolutely vital that the matter is kept secret. vital means

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| 1. financial | 2. natural | 3. essential | 4. usual |
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4- The circumstances forced me to accept a very low price when I sold my house. circumstance means

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| 1. deliberation | 2. condition | 3. imagination | 4. recreation |
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5- He is ambitious to succeed in management. ambitious means

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| 1. public | 2. great | 3. weak | 4. eager |
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6- The manager's daily routine work is the matter but we have not promised them anything. routine means

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| 1. external | 2. ordinary | 3. internal | 4. mental |
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7- A report was produced by the government in cooperation with the chemical industry. cooperation means

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| 1. working together for a purpose | 2. a careful judgment |
| 3. give advice | 4. a series of events |

8- The line that separates administration from other types of human interaction often becomes blurred. blur means

1. give work to someone
2. work or act together in order to bring about a result
3. create something by making
4. cause something to become unclear or indistinct

9- Different goals require different structures. require means

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| 1. perform | 2. need | 3. adapt | 4. lead |
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10- The company's weakness is its inability to sustain the previous agreement. sustain means

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| 1. force | 2. maintain | 3. produce | 4. reflect |
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11-Economic conditions may be responsible for the of social unrest.

1. creation 2. creative 3. create 4. creatively

12-A creative administrator may even..... a new solution on the spot.

1. lurk 2. grumble 3. occur 4. devise

13-The new manager showed great for leading.

1. aptitude 2. aspect 3. domain 4. issue

14-They decided to their work in spite of the bad weather.

1. take into 2. carry on 3. find out 4. look at

15-They have the owner's to use the house.

1. authority 2. authoritative 3. authorize 4. authoritatively

16-Becoming skillful in any area of administration is not easy task task means.....

1. threat 2. precision 3. duty 4. production

17-Managers make decisions under a condition of when they have little or no information about the problem.

1. quality 2. ambiguity 3. feasibility 4. activity

18-A group of workers who carry on a job or do the work of an organization are called

1. staff 2. shift 3. state 4. trait

19-The first and foremost of administration is people.

1. commitment 2. project 3. ingredient 4. effort

20-Unless you more on your work, you will be dismissed.

1. define 2. concentrate 3. cause 4. assume

21-It implies that managers think through their goals and actions in advance. it refers to

1. planning 2. organizing 3. leading 4. controlling

22-It is a list showing amounts of money paid or received. it refers to

1. approach 2. statement 3. essence 4. environment

23-we need someone to handle the market in end of the business. handle means.....

1. manage 2. reward 3. conflict 4. demand

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24- It is a situation in which the manager understands the problem but does not have complete information on the possible alternatives. it refers to

1. responsibility 2. satisfaction 3. uncertainty 4. condition

25- It is the force that initiates, directs, and sustains personal behavior and action. it refers to

1. department 2. promotion 3. management 4. motivation

26- The executive administrators has a high efficiency in organizing activity. efficiency means

1. اعتبار 2. تعادل 3. کارآیی 4. مهارت

27- The expansion of the factory will mean the employment of sixty extra workers. employment means

1. ابهام 2. اخراج 3. ارزیابی 4. استخدام

28- His intrinsic rewards make him do a new project. intrinsic reward means

1. برخورد مستقیم 2. پاداش درونی 3. درخواست عمومی 4. تبلیغ داخلی

29- Some of the farmers conveyed their goods to market in an old car. convey means

1. ترغیب کردن 2. انتقال دادن 3. جستجو کردن 4. سازمان دادن

30- There have been several complaints by staff about working conditions. staff means

1. کارکنان 2. مدافعان 3. شهروندان 4. معترضان